SWAN HILL PRIMARY SCHOOL
PO Box 798 Swan Hill, VIC, 3585
(03) 5032 1336 swan.hill.ps@education.vic.gov.au

PARENT PAYMENT ARRANGEMENTS 2026

Dear parent/guardian,

This document provides you with information regarding your child/ren's parent payment arrangements for 2026, including payment methods and assistance available. Swan Hill Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all families.

Swan Hill Primary School is looking forward to another great year of teaching and learning and would like to advise you of Swan Hill Primary School's voluntary financial contributions for 2026.

In an endeavour to reduce costs to our families and simplify the back-to-school process, we are pleased to advise that families are invited to place their stationery orders online with *Education Plus*.
Payments for Stationery Packs for 2026, as well as Curriculum Contributions and Other Contributions can all be made via Education Plus's online Booklist ordering system. Further information on the ordering process is provided on the following page.

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through financial contributions, supporting fundraisers or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support allows us to

- provide enhanced digital learning opportunities within all subjects
- employ additional classroom support in literacy and numeracy
- continue our Instrumental Music Program
- upgrade of our schools' provisions and facilities
- refurbish school grounds
- run enhanced Art and Science activities, above the standard curriculum
- provide enhanced extra-curriculum experiences
- provide enhanced student health and wellbeing support
- purchase extra readers and numeracy resources
- administrate intervention programs
- arrange extra sporting events

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Yours sincerely,

Hayley Doyle
Hayley Doyle (Dec 12, 2025 11:16:55 GMT+11)
Hayley Doyle
Principal

Felicia Chalmers (Dec 11, 2025 13:07:46 GMT+11)
Felicia Chalmers
School Council President

Educational items for students to own:

Swan Hill Primary School invites families to purchase the required educational items for their children, in the form of a Stationery Pack, from **Education Plus.**

These items are for your child to individually own and use. *All prices include GST*

Item	Prep	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6
Stationery Pack (approx. prices)	$68.30	$71.15	$62.95	$64.30	$59.90	$64.40	$72.45

Families can place their orders for Stationery Packs online, using Education Plus's website, where they can also make **Curriculum Contributions** and **Other Contributions** to be passed onto the School *(more information on Contributions on the following page).*

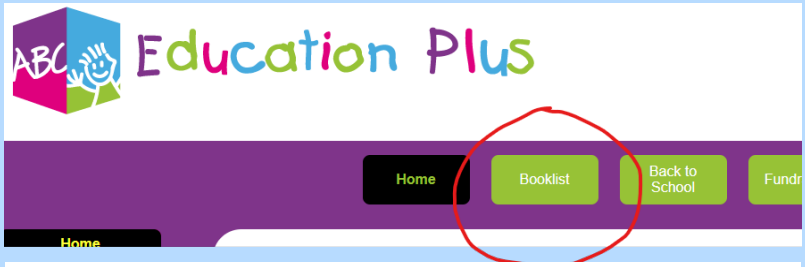
Stationery Packs will be delivered direct to classrooms ready for the first day of school. Items required to be named, covered, etc. will be sent home during the first week of school.

TO ENSURE DELIVERY PRIOR TO THE FIRST DAY OF SCHOOL,
PLEASE PLACE YOUR ORDER BY WEDNESDAY 21st JANUARY.

If you cannot place your order before Wednesday 21st January, please contact the School to make arrangements.

Online Ordering Information:

For a fast, simple and secure way to place your order visit **www.edplus.com.au**



- Click on the 'Booklist' button.

- Enter the code below, for your child's 2026 year level then click **continue**:

PREP – SHP02026P **YEAR 1 – SHP12026H** **YEAR 2 – SHP22026F**
YEAR 3 – SHP32026Y **YEAR 4 – SHP42026M** **YEAR 5 – SHP52026R**
YEAR 6 – SHP62026G

- Tick the box in the blue banner beside **'B- Curriculum Contributions'** to add contributions, then enter amount/s against your relevant items.
- Click **Add to Cart,** to review your cart and then **Click 'Go to Checkout.**
- Enter details and click **'Confirm Order'** and then **'Place Order'**
- Proceed to Payment by credit card.

Make sure you go all the way to the "Place Order" tab. Once you have done this you should receive a confirmation email confirming your order. If you do not receive this email, please contact Education Plus on ***54478588 or sales@edplus.com.au.***

Parents are welcome to source their items from other suppliers, please see the Office for a list of recommended items.

Curriculum Contributions:

Items (additional to the Stationery Pack) and activities that students use, or participate in, to access the Curriculum:

Detailed break-down of recommended Curriculum Contributions						
Year Level	***Classroom consumables, materials & equipment*** *Classroom & Specialist subject consumables (includes Yr 3-6 Reading Diaries)*	***Online subscriptions*** *-Reading Eggs -Essential Assessment -Sunshine Online -Seesaw*	***Printing*** *& photocopying of learning materials*	***ICT Devices*** *Provision of a Netbook for individual use for the 2026 School Year.*	***Swimming and water safety program*** *Supports Swimming Instruction sessions through the year* ***(CSEF can be used)***	**Total recommended Curriculum Contribution**
Prep	**$35**	**$45**	**$20**	**N/A**	**$15**	**$115**
Yr 1	**$35**	**$30**	**$20**	**N/A**	**$15**	**$100**
Yr 2	**$35**	**$30**	**$20**	**N/A**	**$15**	**$100**
Yr 3	**$40**	**$30**	**$15**	**$180**	**$15**	**$280**
Yr 4	**$40**	**$30**	**$15**	**$180**	**$15**	**$280**
Yr 5	**$40**	**$30**	**$15**	**$180**	**$15**	**$280**
Yr 6	**$40**	**$30**	**$15**	**$160**	**$15**	**$260**

Other Contributions:

Non-curriculum items and activities	Recommended Contribution
Canteen Donation Due to increased running costs and difficulty in having sufficient volunteers to assist our Canteen Manager, we request financial assistance to sustain a full five-day service. The Canteen is not a fundraising undertaking but strives to provide a service to parents at neutral running cost to School Council.	*$20* ***Per Family***
School grounds maintenance and improvements We are continually improving the school grounds and hope parents will support this request with a donation to help us to create and maintain the best possible outdoor environment for our students.	*$50* ***Per Family***

Extra-Curricular Items and Activities

(provided on a user-pays basis)

Swan Hill Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.
These are the approximate costs to expect for 2024, to assist families with planning:

Extra-Curricular Items and Activities (optional)	Prep	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6
School Photos – Payable to provider	Individual student packages ranging from approx. $25 to $70, Family packages from $10 to $50.						
School Camps			$100	$350	$350	$400	$400
Visiting Performance	One Performance priced between $12-$15 per student						
Excursions		$60					
SSV Summer Sports						$5	$5
SSV Winter Sports						$5	$5
Instrumental Music Tuition						$160	$160
Year 6 Polo Shirt – Payable to provider							$35

Payment Methods

We offer a variety of payment options to assist our families –

Preferred Payment Method for Stationery Packs, Curriculum Contributions & Other Contributions:

- Education Plus website – Stationery Pack Third-Party Supplier
  (**Available from Friday 7th November 2025 – Wednesday 21st January 2026 only.**

Other Payment Methods available (contact the School for details):

- Payment at our General Office (EFTPOS/Cash) or use of Credit Funds held at Office
- BPay (Biller Code & Reference No. available from school)
- Direct Deposit (BSB 063-529 Account 10043033)
- Centrepay

Financial Support for Families

Swan Hill Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF) – for parents/carers holding a valid means-tested concession card or temporary foster parents which is current on the first day of school.
- Centrepay (a free payment option provided by Centrelink for families in receipt of a Centrelink payment. It allows families to select a one-off or continuing payment which is deducted from Centrelink benefits. Applications can be made online or over the phone quoting Swan Hill Primary School's CRN 555099468V).
- State Schools Relief -Assistance
- School Saving Bonus – this can be used towards Camps, Excursions, Year 6 Polo Shirts and Vouchers for an external school uniform provider (Clarks, Swan Hill)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Hayley Doyle on 03 5032 1336 or Hayley.Doyle@education.vic.gov.au,

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

SHPSparent-payments-arrangements 2026

Final Audit Report 2025-12-12

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